

27 November 2015

Our Ref. Cab SC 12/15
Your ref:
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To: Members of the Cabinet Sub-Committee (Council Charities):
Councillors: Peter Burt, Julian Cunningham and Bernard Lovewell.

You are invited to attend a meeting of the

**CABINET SUB-COMMITTEE
(COUNCIL CHARITIES)**

to be held in the

**COMMITTEE ROOM 1,
COUNCIL OFFICES, GERON ROAD,
LETCWORTH GARDEN CITY**

on

TUESDAY, 8 DECEMBER 2015

at

11.00a.m.

Yours sincerely,



David Miley - Democratic Services Manager

AGENDA
PART 1

ITEM	PAGE
1. ELECTION OF CHAIRMAN To elect a Chairman of the Sub-Committee for the 2015/16 Civic Year.	-
2. MINUTES To take as read and approve as a true record the Minutes of the meeting of the Sub-Committee held on 24 March 2015.	-
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.	-
4. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	-
5. PUBLIC PARTICIPATION To receive petitions, comments and questions from members of the public. At the time of producing the agenda none had been received. Any other public participation requests received within the agreed time will be notified to Members as soon as practicable.	-
6. ANNUAL ACCOUNTS AND RETURNS FOR COUNCIL ADMINISTERED CHARITIES REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT To consider and approve the returns required for each of the Charities/Charitable Trusts administered by NHDC, namely Hitchin Town Hall, King George V Playing Fields, Smithson Recreation Ground and the Hertfordshire Yeomanry collection.	1
7. PROPOSED IMPROVEMENTS TO SMITHSON'S RECREATION GROUND AND KING GEORGE V PLAYING FIELDS, HITCHIN REPORT OF THE PARKS AND COUNTRYSIDE DEVELOPMENT MANAGER To consider proposed capital improvements to Smithson's Recreation Ground and King George V Playing Fields, Hitchin.	83

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8.	EXCLUSION OF PRESS AND PUBLIC To consider passing the following resolution: That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraphs 3 and 5 of Part 1 of Schedule 12A of the said Act.	89
9.	HITCHIN TOWN HALL – CONSIDERATION OF PART II REPORT TO COUNCIL: 16 JULY 2015 REPORT OF THE HEAD OF REVENUES, BENEFITS & INFORMATION TECHNOLOGY To consider the Part II report to Council on 16 July 2015 in respect of Hitchin Town Hall.	91